



YOUR  
FUTURE  
STARTS  
HERE!



# Courses For Adults 2017/18

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Evening and Part Time  
Career Change  
Professional Development  
Learn for Fun



## Welcome from the Principal

*"I'm delighted you're considering an Adult Learning course at York College and, whatever your reasons for wanting to learn, I'm sure we will have a course to suit you. Adult courses have been a key part of what York College does for over 100 years, and this makes us very proud. We have seen students study basic skills courses and then go on to achieve full degrees; we've encouraged pensioners to become published novelists, and helped countless students achieve professional qualifications that have led to promotions and even entirely new careers. Many of our tutors are industry professionals, and their experience will play a critical part in guiding you through your studies. So I am extremely pleased that you're considering joining us at York College and I hope I have the pleasure of meeting you very soon."*

**Dr Alison Birkinshaw OBE**

Principal and Chief Executive



## An introduction from the Assistant Principal for Adult Learning and Higher Education

*"The College offers a superb learning environment for adults. Our tutors enjoy working with adult students and will help you to achieve and gain a variety of skills and qualifications. Even if you've never visited the College before, this is the perfect way to get to know us."*

*At York College we offer a variety of courses for adults, ranging from industry-recognised professional qualifications, courses to help with retraining for a career change, and courses purely for leisure and personal development.*

*With supportive tutors and excellent facilities, we have an excellent track record for helping students enjoy new experiences, enabling them to succeed within a supportive learning environment.*

*Help is also available with basic skills like maths and English - whatever your starting point there is a course to suit you, with regular induction sessions available too."*

**Andrea Shepherd**

Assistant Principal for Higher Education,  
International, Adult & Development

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This brochure lists a range of the Adult Learning courses we're offering at York College from December 2017. It also provides information on how to enrol and pay for your course. If you require further information please call us on **01904 770770**, email [info@yorkcollege.ac.uk](mailto:info@yorkcollege.ac.uk), visit [www.yorkcollege.ac.uk/adultlearning](http://www.yorkcollege.ac.uk/adultlearning) or call in at the College.

We're launching new courses all the time so if you don't see the course you're looking for in this booklet be sure to check our full list at [www.yorkcollege.ac.uk/adultlearning](http://www.yorkcollege.ac.uk/adultlearning)

# 10 reasons to study your adult learning course at York College

1

York College is recognised as one of the leading Colleges in the country after being judged 'Outstanding' by Ofsted (2013/2014).

6

We offer a friendly and supportive learning environment, with excellent facilities and practical workshops.

2

Our helpful tutors are experts in their fields and maintain useful links with their industry sectors.

7

Our professional qualifications are industry-recognised and accredited by established awarding organisations.

3

With great pass rates and excellent progression statistics, we are proud to be second in the country for sustained positive destinations for our adult students.

8

We have lots of courses to help you retrain for a new career or for personal development.

4

We have a great track record in preparing our students for their next steps.

9

Our courses for fun make a great new hobby!

5

Following our QAA review (2014), York College was praised for the quality of learning opportunities and, in this area, the College was regarded as exceeding UK expectations.

10

We offer a comprehensive range of courses up to degree-level in a variety of subjects.

*There really is something for everyone!*

## Our Facilities

You can study, research and surf the net in our Learning Resource Centre. Equipped with books, periodicals, DVDs, computers (including internet access, email and printers), photocopiers, study places and help desks. Staff are at hand to help you find what you need and can show you how to use the equipment. With easy access, our Learning Resource Centre offers a pleasant working environment for private, group or class study.

Our 'Duets' catering outlets provide wholesome and healthy food and drink which is affordable, whilst providing a friendly and helpful service in an environment that is clean, safe and relaxed. We also have a 'grab and go' shop if you are in a hurry. Vending is also available throughout the College.

From early in the morning to late at night, the College is a vibrant and busy community hub and all of our students receive great discounts at our on-site facilities including:

- The Alan Ayckbourn Theatre
- Ashfields Restaurant (awarded a TripAdvisor Certificate of Excellence in 2015)
- Hair and beauty salons
- Sports facilities including a 3G sports pitch, basketball courts, a multi-use games area (MUGA) and a gym
- Sports therapy clinic

## Entry Requirements

The entry requirements for our Adult courses vary dependent on the level of the qualification. Please visit our website for the latest entry requirements for each course. If you would like any further guidance please call one of our InfoZone advisers on **01904 770770** or email **info@yorkcollege.ac.uk**.



## Student Support

Supporting you during your studies.

We know that studying for any qualification can be a busy time and there are a lot of things to think about. That's why we offer dedicated support to make sure you can settle into College life easily, concentrate on your course and achieve the best grades possible.

Our Student Services team is available via the HelpZone and the InfoZone, which is situated behind Reception.

They offer impartial information, advice and guidance on a full range of services including:

- Course information and enrolment - advice on course availability and how to enrol with the College.
- Travel and transport.
- Health - external partners contribute to termly health and well-being events.
- Welfare and funding - before, during and after your course, the Finance Team is available to help you investigate the funding options available, to help you with anything from tuition fees to travel costs.
- Careers - advice is freely available to current students and potential students of any age thinking of attending York College.
- Counselling - a free and confidential service to help you if you're experiencing problems, feeling under pressure or finding it hard to cope. Confidential appointments with specialist advisors can be arranged by telephone or in person at the InfoZone or HelpZone.

### Helpzone Contact Details

For further information or guidance on student support, please email [Helpzone@yorkcollege.ac.uk](mailto:Helpzone@yorkcollege.ac.uk) or call **01904 770455**.

## Additional Support

If you have a disability, mental health condition or specific learning difficulties, or if you are a student who has children or other dependents, you may be eligible for additional support.

Information can be found at the InfoZone or can be downloaded from [www.direct.gov.uk/studentfinance](http://www.direct.gov.uk/studentfinance).

Please see 'Help if you're a student with a learning difficulty, health problem or disability' and 'Childcare Grant and other support for student parents in higher education.'

## How to Apply/Enrol

Some of our adult courses require the completion of an application form and possibly even an interview. You can apply online on the web page of your chosen course, collect an application form from the College, or request a paper or PDF copy from [info@yorkcollege.ac.uk](mailto:info@yorkcollege.ac.uk) or on **01904 770397**.

For the rest of our adult courses, you can simply enrol with one of our friendly advisers by calling **01904 770770** or coming in to see us at the InfoZone.

Our January enrolment sessions are from **4pm - 7pm** on the **15th, 16th, 17th, 18th, 22nd, 23rd, 24th and 25th January 2018**.

Please note that if you are applying for funding and reduced fees you must apply in person and have the required documentation as outlined in the course description online.

Are you looking for a course that isn't listed? Call our InfoZone on **01904 770770** and speak to one of our advisers to register your interest and for more information.

## Take Another Direction

Thinking about a career change? Come along to one of our **Career Changer** events in January to start the journey to your future.

**Tuesday 16th January 2018, 5pm - 7pm**

**Wednesday 17th January 2018, 5pm - 7pm**

Our knowledgeable staff will be on hand to help identify potential courses that could enable you to reach your career goal.

## Course Fees

All of our course fees are listed in this brochure. Some of our courses are free to people who do not already have the qualification level they wish to study. These are indicated with ‡ in the course listings. For example, if you want to study GCSE English and do not already have a GCSE in English at grade 'C/4' or above, the course is free. If you DO already have the qualification at grade 'C/4' or above, a fee would be payable.

If you have additional costs such as childcare or travel, there may be help available through the Discretionary Learner Support fund. More information and application forms are available from York College. Please note that not all courses qualify for this funding.

We recommend you call us on **01904 770770**, email [info@yorkcollege.ac.uk](mailto:info@yorkcollege.ac.uk) or visit [www.yorkcollege.ac.uk/adultlearning](http://www.yorkcollege.ac.uk/adultlearning) if you have questions about free or reduced cost courses.

If your course costs more than £200 you may be able to pay for it in instalments.

## Advanced Learner Loan

### Don't pay a penny upfront!

If you've thought about studying for a new qualification but you've never been able to afford it, an Advanced Learner Loan could help you get started. Students aged 19 or older (on the first day of their course) who want to study certain Level 3, 4, 5 or 6 qualifications may be able to apply for an Advanced Learner Loan. The loan can be used to pay for eligible Level 3, 4, 5, or 6 qualifications including Certificates and Diplomas, Access to Higher Education and A Levels, and enable eligible students to borrow the course fees and pay them back at a later date.

The minimum loan amount is £300. It is for tuition fees only and is paid direct to the College. For most of our eligible courses you can borrow all of the tuition fee. If you only want a loan for part of the tuition fee, you can do that too.

You only start paying back the loan after your course has finished and when your income rises above £21,000 per year.

If your loan is for an Access to Higher Education Diploma, the loan and any interest accrued will be automatically written off when you successfully complete your degree. It should be stressed this only applies if you progress to, and successfully complete, a degree programme.

For more information go to [www.gov.uk/advancedlearningloans](http://www.gov.uk/advancedlearningloans)



# Art, Design and Crafts

Our Art and Design department occupies an entire wing of the College. It includes a photography studio, pottery rooms, craft workshops and screen printing workshops, not to mention knowledgeable and experienced tutors to help you discover your creative side.

## Art School - Pottery

18 Jan 2018 - 22 Mar 2018 | Thursdays | 6.00pm - 8.30pm | £248

Ceramics (pottery) is an exciting medium that is at the forefront of the divide between art and craft, and this course is no exception. Though the course is project-based, the projects themselves are open to interpretation, so the work students produce could be functional, sculptural, decorative or site-specific; anything in fact that can be made in clay. Students will get to take home their project after completion.

## Art School - Dressmaking

17 Jan 2018 - 21 Mar 2018 | Wednesdays | 6.00pm - 8.30pm | £248

Dressmaking is an exciting and popular craft. This class is for individuals to utilise their interest in dressmaking and to provide a route to further studies, or just for fun. The course covers a range of essential skills and techniques to provide a basic introduction to dressmaking as well as taking skills and interests to a higher level. Students will get to take home their project after completion.

## Art School - Photography

17 Jan 2018 - 21 Mar 2018 | Wednesdays | 6.00pm - 8.30pm | £248

The Photography (Digital Imaging-Photoshop) course is a great way to improve your understanding of photographic concepts, equipment and software through creative projects. The course will cater for all abilities and will be project-led, enabling you to learn how to pursue your interest in photography and image manipulation (students should note this is not a 'wet photography' course).



*"I've picked up a lot of skills that I can use whenever I go out with my camera."*

Photography student

*"I've most enjoyed building knowledge of my camera and the image handling aspects of the course."*

Photography student

## Did you know?

If your course costs more than £200 you may not have to pay all at once.

**Don't see what  
you're looking for?  
Just ask!**

Call 01904 770770 or email  
[info@yorkcollege.ac.uk](mailto:info@yorkcollege.ac.uk)



# Business and Professional Studies

Our business tutors have helped countless students get essential qualifications which have led to promotions and even new careers.

## AAT Foundation Certificate in Accounting

23 Jan 2018 - 11 Dec 2018 | Tuesdays | All Day | £820 | † ø

Do you have good numeracy skills and a keen interest in working with numbers? Then this course could be for you. The AAT Foundation Certificate in Accounting covers the following; bookkeeping controls, elements of costing, working effectively in finance and using accounting software.

## City & Guilds Level 2 Award in Book-Keeping and Accounts

15 Jan 2018 - 19 Mar 2018 | Mondays | 6.00pm - 9.00pm | £115 | ø

9 Apr 2018 - 25 Jun 2018 | Mondays | 6.00pm - 9.00pm | £115 | ø

Looking for a pathway into accounting? This Level 2 qualification could be your starting point. The course is also suited to self-employed people who need to maintain their own accounts or who want to understand the basics of financial accounting. Many of our learners undertake the course in order to formalise work experience with a qualification, and it can provide a useful stepping stone to the AAT Level 3 Diploma in Accounting.

## AAT Level 3 Advanced Diploma in Accounting

25 Jan 2018 - 13 Dec 2018 | Thursdays | All Day | £2,573 | † ø

12 Mar 2018 - 16 Dec 2019 | Mondays | All Day | £2,573 | † ø

This course is aimed at those who have completed a AAT Level 2 or an equivalent Accounting Level 2 qualification (in certain circumstances we accept learners who have sufficient work-based experience). The AAT Advanced course has been designed for those looking at advanced bookkeeping skills and topics, such as; final accounts preparation, management accounting costing, indirect tax, ethics for accountants and spreadsheets for accounting.

## ILM Level 3 Certificate in Principles of Leadership and Management

1 Mar 2018 - 7 Jun 2018 | Thursdays | 1.30pm - 4.30pm | £724 | ø

If you have management responsibilities but no formal training, and are serious about developing your ability this course has been designed for you. It particularly supports practising team leaders seeking to move up to the next level of management, and managers who need to lead people through organisational change, budget cuts or other pressures.

## ILM Level 3 Certificate in Coaching and Mentoring

24 Jan 2018 - 2 May 2018 | Wednesdays | 1.30pm - 4.30pm | £724 | ◇

This qualification is designed for junior and middle managers seeking to gain the skills, knowledge and confidence to coach and mentor people as part of their normal role. It is also the ideal starting point for a career in coaching and mentoring. Learn about coaching and mentoring as powerful development tools.

## SAGE - Software Training

12 Feb 2018 | Monday | All Day | £60

26 Mar 2018 | Monday | All Day | £60

Sage Software Training will provide the learner with many aspects of using this computerised accounting package, including; nominal accounts, customer accounts, supplier accounts, opening balances, password security, journals, bank transactions, invoices, customer receipts, supplier payments and error correction.

## IOSH Managing Safely

9 Apr 2018 - 30 Apr 2018 | Mondays | 9.00pm - 4.30pm | £430

Managing Safely is unlike any other course. You'll find this a practical programme, full of step-by-step guidance, and with a sharp business focus. But you'll also find that the highly innovative format and content engages and inspires the learner. The course includes checklists and other materials for the learner to try out and then use when they get back to their own workplaces.

## IOSH Working Safely

1 Feb 2018 | Thursday | 9.00am - 4.30pm | £175

18 Jun 2018 | Monday | 9.00am - 4.30pm | £175

Working Safely is a completely different approach to safety and health training. It's a high-impact programme designed to be fun and get people fully involved. The first-class, jargon-free content is based on what people need to know in practice, and not off-putting legal language. This course is for people at any level, in any sector worldwide, who need a grounding in the essentials of safety and health. It gives everyone at work an understanding of why they must 'work safely' - and does it in an enjoyable way.



## First Rescue First Aid at Work

14 Mar 2018 - 2 May 2018 | Wednesdays | 6.00pm - 9.00pm | £170

A comprehensive First Aid at Work (statutory) course that complies with the current updated Health and Safety (First Aid) Regulations 1981. You will gain the confidence to deal with First Aid emergency in the workplace. Successful students receive FAIB Approved certificates to show that they are qualified to be a First Aider in the workplace for the next three years.

*I chose this course to enhance my skillset and progress in the workplace; the course and tutor have been great and I've enjoyed meeting new people.*

AAT Level 3 student

## York College Certificate - Business and Professional

These courses are designed for both the individual learner and also for employers looking to train their workforce. These courses are delivered utilising a wide variety of delivery methods by knowledgeable tutors.

### Assertiveness

11 Dec 2017 | Monday | 9.30am - 4.30pm | £80

15 Mar 2018 | Thursday | 9.30am - 4.30pm | £80

25 Jun 2018 | Monday | 9.30am - 4.30pm | £80

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### Customer Service Excellence

30 Jan 2018 | Tuesday | 9.30am - 4.30pm | £80

26 Jun 2018 | Tuesday | 9.30am - 4.30pm | £80

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### Data Protection and GDPR

7 Dec 2017 | Thursday | 9.30am - 4.00pm | £95

15 Feb 2018 | Thursday | 9.00am - 4.00pm | £95

13 March 2018 | Tuesday | 9.00am - 4.00pm | £95

17 April 2018 | Tuesday | 9.00am - 4.00pm | £95

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### Effective Minutes and Agendas

5 Mar 2018 | Monday | 9.30am - 4.30pm | £85

2 Jul 2018 | Monday | 9.30am - 4.30pm | £85

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### Email Marketing

13 Feb 2018 | Tuesday | 9.30am - 4.30pm | £95



## Face the Fear and Sell it Anyway!

10 Apr 2018 | Tuesday | 9.30am - 4.30pm | £80

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## How to Build an Effective Social Media Strategy

11 May 2018 | Friday | 9.30am - 4.00pm | £80

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## How to get Visual with Social Media

25 Jan 2018 | Thursday | 9.30am - 4.00pm | £80

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## The Intrapreneurial Leader

14 Dec 2017 - 15 Dec 2017 | Thursday & Friday | 9.30am - 4.00pm | £720

7 Feb 2018 - 8 Feb 2018 | Wednesday & Thursday | 9.30am - 4.30pm | £720

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## Introduction to Management and Supervisory Skills

4 Dec 2017 - 5 Dec 2017 | Monday & Tuesday | 9.30am - 4.30pm | £150

21 Feb 2018 - 22 Feb 2018 | Wednesday & Thursday | 9.30am - 4.30pm | £150

24 May 2018 - 25 May 2018 | Thursday & Friday | 9.30am - 4.30pm | £150

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## Introduction to the Polish Language and Culture for British Business People

19 Feb 2018 - 26 Feb 2018 | Mondays | 9.30am - 4.30pm | £140

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## Leadership Skills

12 Mar 2018 | Monday | 9.30am - 4.30pm | £80

3 Jul 2018 | Tuesday | 9.30am - 4.30pm | £80

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## MailChimp Training

12 Feb 2018 | Monday | 9.30am - 4.30pm | £80

31 May 2018 | Thursday | 9.30am - 4.30pm | £80

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## Mental Health First Aid Training

11 Apr 2018 - 12 Apr 2018 | Wednesday & Thursday | 9.30am - 4.30pm | £99





### Microsoft Excel an Introduction

2 Jan 2018 | Tuesday | 9.30am - 4.30pm | £100

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### Microsoft Excel Intermediate

15 Feb 2018 | Thursday | 9.30am - 4.30pm | £100

16 Feb 2018 | Friday | 9.30am - 4.30pm | £100

4 Apr 2018 | Wednesday | 9.30am - 4.30pm | £100

29 May 2018 | Tuesday | 9.30am - 4.30pm | £100

31 May 2018 | Thursday | 9.30am - 4.30pm | £100

17 Jul 2018 | Tuesday | 9.30am - 4.30pm | £100

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### Microsoft Excel Advanced

13 Feb 2018 | Tuesday | 9.30am - 4.30pm | £100

30 May 2018 | Wednesday | 9.30am - 4.30pm | £100

16 Jul 2018 | Monday | 9.30am - 4.30pm | £100

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### Microsoft Excel VBA (Macros)

5 Apr 2018 - 6 Apr 2018 | Thursday & Friday | £165

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### Microsoft Word Advanced

12 Feb 2018 | Monday | 9.30am - 4.30pm | £100

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### Online Pay-per-click Advertising

1 Jun 2018 | Friday | 9.30am - 4.30pm | £95

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### Performance Management

31 Jan 2018 | Wednesday | 9.30am - 4.30pm | £80

12 Jul 2018 | Thursday | 9.30am - 4.30pm | £80

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## Project Management Prince II

17 Jan 2018 - 18 Jan 2018 | Wednesday & Thursday | 9.30am - 4.45pm | £TBC

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## Project Management Techniques and Tools

19 Mar 2018 - 20 Mar 2018 | Monday & Tuesday | 9.30am - 4.30pm | £295

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**Coming soon**  
New industry specific  
distance learning  
qualifications.  
Please visit  
[www.yorkcollege.ac.uk](http://www.yorkcollege.ac.uk)  
for more information.

## Don't see a course you're looking for?

We can tailor courses to meet the individual needs of your business. Contact the Business Development Unit on 01904 770368 or email [businessdevelopment@yorkcollege.ac.uk](mailto:businessdevelopment@yorkcollege.ac.uk).

## Did you know?

If your course costs more than £200 you may not have to pay all at once.

∅ This course may be eligible for fee remissions

◇ This course is eligible for an Advanced Learner Loan.

‡ This course may be free as part of a students' legal entitlement to their first full Level 2 or Level 3 course. Ask for details.



# Construction

If you like practical work, being creative and enjoy fixing problems, we have hands-on courses delivered in state-of-the-art facilities.

## City & Guilds Level 1 Award in Construction Skills in Carpentry or Joinery

5 Dec 2017 - 28 Feb 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £360 | ø

6 Mar 2018 - 4 Jul 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £360 | ø

Get hands-on with this introduction to the carpentry/ joinery industry, this course will give you the basic knowledge to undertake your own carpentry/ joinery within your home. If you're interested in learning a new skill, this course will give you an introduction to the following; the construction industry, health and safety, mortice and tenon joints, angled halving joints, bridle joints, haunched mortice and tenon joints, fixing architraves and skirtings, hatch linings and fitting locks and latches.

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## City & Guilds Level 1 Award in Construction Skills in Painting & Decorating

5 Dec 2017 - 28 Feb 2018 | Tuesdays & Wednesdays | 6.00pm - 8.30pm | £360 | ø

6 Mar 2018 - 4 Jul 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £360 | ø

This painting and decorating course is ideal for those wishing to develop their home DIY skills. These classes will provide the learner with an introduction to the following; the construction industry, health and safety, painting techniques, painting and wallpapering, applying decorative effects, painting a panel door, applying wallpaper to internal and external angles and painting skirting.

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## City & Guilds Level 1 Award in Construction Skills in Plastering

05 Dec 2017 - 28 Feb 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £360 | ø

06 Mar 2018 - 4 Jul 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £360 | ø

Want to learn how to plaster? Well this course is a starting point to enable you to explore the basics of plastering and the plastering industry. The course will cover and introduction to the following; the construction industry, health and safety in construction, preparing background surfaces and applying render coats, preparing background surfaces and applying finishing coats, mixing materials and applying floating coats and producing components from moulds.

## City & Guilds Level 1 Award in Construction Skills in Bricklaying

5 Dec 2017 - 28 Feb 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £360 | ø

6 Mar 2018 - 4 Jul 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £360 | ø

If you are interested in entering the brickwork industry or if you are wanting to develop some home DIY skills then this course is for you. This course will build the learners skills in the following; health and safety in construction, block walling, half brick return, one brick walling, and cavity walls in brickwork and block work.

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## City & Guilds Level 1 Certificate in Construction Skills in Carpentry/Joinery

5 Dec 2017 - 28 Feb 2018 | Tuesdays and Wednesdays | 6.00pm - 9.00pm | £555 | ø

6 Mar 2018 - 4 Jul 2018 | Tuesdays and Wednesdays | 6.00pm - 9.00pm | £555 | ø

This Level 1 Certificate is for those wishing to develop home DIY skills or progress within the carpentry/ joinery industry. The course will cover a combination of the following; health and safety in construction, mortice and tenon joints, angled halving joints, bridle joints, haunched mortice and tenon joints, fixing hatch linings, stub mortice and tenon joints, fixing architraves and skirtings and fitting locks and latches.

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## City & Guilds Level 1 Certificate in Construction Skills in Painting & Decorating

5 Dec 2017 - 28 Feb 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £555 | ø

6 Mar 2018 - 4 Jul 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £555 | ø

Explore the world of painting and decorating with this hands-on evening class. If you are looking to improve your home DIY skills or wanting to progress in the painting and decorating industry then this course is for you. Learners will develop the following; health and safety in construction, painting techniques, painting and wallpapering, applying decorative effects, painting skirting, painting a panel door and applying wallpaper to internal and external angles.





## City & Guilds Level 1 Certificate in Construction Skills in Plastering

5 Dec 2017 - 28 Feb 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £555 | ø

6 Mar 2018 - 4 Jul 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £555 | ø

Learn how to plaster to progress in the plastering industry, or to undertake your own home plastering projects. This certificate in plastering will teach learners the following; health and safety in construction, preparing background surfaces and applying render coats, preparing background surfaces and applying finishing coats, mixing materials and applying floating coats and producing components from moulds.

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## City & Guilds Level 1 Certificate in Construction Skills in Bricklaying

5 Dec 2017 - 28 Feb 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £555 | ø

6 Mar 2018 - 4 Jul 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £555 | ø

Get hands-on with bricklaying, if you are interested in progressing in the brickwork industry or if you would like to develop a new skill to undertake your own home DIY projects then this course is a match for you. Learners will study the following; health and safety in construction, block walling, half brick return, cavity walls in brickwork and block work and constructing one brick walling.

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## City & Guilds Level 1 Diploma in Construction Skills in Carpentry/ Joinery

06 Mar 2018 - 4 Jul 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £845 | ø

After successful completion of the Level 1 Certificate in Construction Skills in Carpentry/Joinery you will be able to embark on the Diploma course. Learners will develop knowledge and skills in the following areas; principles of building construction, information and communication, maintain and use carpentry and joinery hand tools, prepare and use carpentry and joinery portable power tools, produce woodworking joints and health, safety and welfare in construction. This course is suited to those wishing to work in the carpentry or joinery industry or looking to further develop skills for home DIY projects.

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## City & Guilds Level 1 Diploma in Construction Skills in Painting and Decorating

5 Dec 2017 - 4 Jul 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £845 | ø

6 Mar 2018 - 4 Jul 2018 | Tuesdays & Wednesdays | 6.00pm - 9.00pm | £845 | ø

Progress in the painting and decorating industry with this Level 1 Diploma. This course will enable learners to explore a range of techniques to achieve success with their painting and decorating in industry or at home. A combination of the following will be studied; principles of building construction, information and communication, erecting and dismantling access equipment and working platforms, preparing surfaces for decoration, applying paint systems by brush and roller to non-complex areas, applying foundation and plain papers, producing specialist decorative finishes and health, safety and welfare in construction.

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## City and Guilds Level 1 Diploma in Construction Skills in Plastering

6 Mar 2018 - 4 Jul 2018 | Tuesdays & Wednesdays | 6.00pm - 8.30pm | £845 | ø

After successful completion of the Level 1 Certificate in Construction Skills in Plastering this course will provide the next steps to progress into a career in the plastering industry, it is also suited for those wanting to develop their home DIY skills further. Learners will study a combination of the following; principles of building construction, information and communication, prepare background surfaces and mix plastering materials, applying scratch coats to internal backgrounds, fixing sheet materials and applying floating coats to wall, applying setting coats to wall, health, safety and welfare in construction.

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## City and Guilds Level 1 Diploma in Construction Skills in Bricklaying

6 Mar 2018 - 4 Jul 2018 | Tuesdays & Wednesdays | 6.00pm - 8.30pm | £845 | ø

Take your bricklaying knowledge and skills to the next level with this Level 1 Diploma. Learners will explore a combination of the following; principles of building construction, information and communication, contribute to setting out and building of masonry structures up to damp proof course, carrying out blocklaying activities, carrying out bricklaying activities, cavity walling and health, safety and welfare in construction. This course is aimed at those wishing to go into the bricklaying industry or for those wishing to improve bricklaying skills for home DIY.



*"The course has been excellent, the staff are friendly, helpful and knowledgeable; I've most enjoyed the practical work and design."*

Carpentry student

*"I chose the hobby course for fun and have most enjoyed the practical aspects."*

Construction student

## Did you know?

If your course costs more than £200 you may not have to pay all at once.

- ∅ This course may be eligible for fee remissions
- ◇ This course is eligible for an Advanced Learner Loan.
- ‡ This course may be free as part of a students' legal entitlement to their first full Level 2 or Level 3 course. Ask for details.



# Counselling Skills

Our counselling and healthcare courses could be just what you need to take your career to the next level.

## CPCAB Level 2 Award in Introduction to Counselling Skills

8 Jan 2018 - 19 Mar 2018 | Mondays | 6.00pm - 9.00pm | £135 | ø

23 Apr 2018 - 9 Jul 2018 | Mondays | 6.00pm - 9.00pm | £135 | ø

This qualification is intended for individuals who want to improve their interpersonal and communication skills; who want to learn initial counselling skills, in order to help and support others either in a voluntary or employed capacity; or who want to find out more about counselling.

*"The course was just what I needed, I enjoyed the course content and working with the other students to practice what we were learning."*

Introduction to Counselling Skills student

## Did you know?

If your course costs more than £200 you may not have to pay all at once.

ø This course may be eligible for fee remissions

◇ This course is eligible for an Advanced Learner Loan.

‡ This course may be free as part of a students' legal entitlement to their first full Level 2 or Level 3 course. Ask for details.





## Digital Technologies

If you're interested in a career of the future and can see yourself as a web developer, analyst or coder, to name just a few, then take a look at the courses we offer.

### BTEC Level 2 Award IT Users (ITQ)

24 Jan 2018 - 18 Apr 2018 | Wednesdays | 6.00pm - 8.30pm | £320 | ‡ ø

This course is aimed at those who hope to improve their IT skills. No prior knowledge is required although some familiarity with the use of a PC running the Windows operating system would be useful. The purpose of this qualification is to develop and recognise learners' IT skills and knowledge and enable them to use IT effectively in their daily lives.

### Raspberry Pi Coding with Python

22 Jan 2018 - 6 Mar 2018 | TBC | TBC | £280

24 Apr 2018 - 19 Jun 2018 | TBC | TBC | £280

If you're looking for a practical, hands-on course learning how to code in Python using the Raspberry Pi, then this course is for you. The course is aimed at anyone who has an interest in learning to code but has no previous experience. The learner will study the basics of coding including; variables and arrays, loops and conditionals and specialist functions. This course should give the learner the confidence to continue studying beyond the certificate.

### Web Development

28 Feb 2018 - 16 May 2018 | TBC | TBC | £280

This introductory course to web development will enable you to get started in the exciting world of website creation. Through a series of tutor-led exercises, learners will explore how to structure a website using HTML5 before styling it to their own design using CSS. They will then be able to combine all of the skills learnt in their own website project. There will also be opportunity to add exciting interactivity using jQuery.

### Did you know?

If your course costs more than £200 you may not have to pay all at once.

ø This course may be eligible for fee remissions

◇ This course is eligible for an Advanced Learner Loan.

‡ This course may be free as part of a students' legal entitlement to their first full Level 2 or Level 3 course. Ask for details.

## Early Years and Education

Our teaching and education programmes are among our most popular classes. We have a wide range of programmes for people wishing to begin a career as a teacher, trainer, classroom assistant, nanny, nursery assistant or for practitioners wishing to develop their careers by adding to their current qualifications.

### CACHE Level 2 Certificate Supporting Teaching and Learning in Schools

23 Jan 2018 - Dec 2018 | Tuesdays | TBC | TBC | ‡ ◊

This qualification will enable learners to develop the knowledge and skills needed when supporting teaching and learning in primary, secondary or special schools. It covers a wide range of areas including children and young people's development, supporting those with disabilities or special educational needs and communication and professional relationships.

### CACHE Level 3 Award in Preparing to Work in Home-Based Childcare

22 Feb 2018 - 5 Jul 2018 | Thursdays | 5.30pm - 8.30pm | £500

This award has been developed in collaboration with the Professional Association for Childcare and Early Years (PACEY). This course prepares learners to set up a home-based childcare setting as a registered childminder. It is also suitable for learners who wish to be employed in home-based childcare settings, such as childminding assistants or other home childcarers, e.g. nannies, au pairs.

### CACHE Level 3 Diploma Specialist Support for Teaching and Learning in Schools

22 Jan 2018 - Dec 2018 | Mondays | TBC Eve | £2225 | ◊

22 Jan 2018 - Dec 2018 | Mondays | TBC Day | £2225 | ◊

An in-depth understanding of the knowledge and skills required when working directly with children or young people in primary, secondary or special schools will be covered by this Level 3 Diploma. Learners will be taught all aspects of specialist support including planning, delivering and reviewing assessment strategies to support learning alongside the teacher, bilingual and special needs support and personal development and reflective practice.



## CACHE Level 3 Award in Paediatric First Aid

24 Jan 2018 - 14 Mar 2018 | Wednesdays | 5.30m - 8.30pm | £200

If you have responsibility for children, whether in a work setting or within a domestic environment or if you are looking to enter the children's workforce then this paediatric first aid course has been designed for you. This qualification will provide learners with the first aid skills they require to enter into the children's workforce and will guide and assess the development of the learner's knowledge and skills relating to paediatric first aid.

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## City & Guilds Level 2 Introduction to Trainer Skills

7 Feb 2018 - 8 Feb 2018 | Wednesday & Thursday | £115

You will be considering becoming a trainer or you will have recently begun training others.

This course is designed to provide you with a sound introduction to the concepts of a systematic approach to training. It will build your skills, knowledge and confidence and get you on that first step towards being a confident trainer.

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## Level 2 Award in Dyslexia Awareness

24 Jan 2018 - 21 Mar 2018 | Wednesdays | 6.00pm - 9.00pm | £225

This qualification will enable learners to improve their knowledge and understanding of dyslexia. This award aims to support teaching assistants, teachers and those working in education with the knowledge and skills to support their dyslexic students.

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## ASCENTIS Level 3 Award Education and Training

11 Apr 2018 - 4 Jul 2018 | Wednesdays | 6.00pm - 9.00pm | £500

Formerly known as PTLLS, the Award in Education & Training is a short course designed to enable a wide range of students to undertake teaching, training or learning tasks relevant to their own training or teaching situation. It is recommended for all teachers new to the sector, whether in further education, adult and community learning, work-based learning or other parts of the learning and skills sector.

There is also an online version of this course:

6 Dec 2017 - 14 Mar 2018 | Web Based | £350

10 Jan 2018 - 18 Apr 2018 | Web Based | £350

The online version of the course involves 40 hours of work over 12 weeks, but students are expected to attend College for one day to give presentations. This course is on a rolling start, for further information or for additional start dates please visit the College website [www.yorkcollege.ac.uk](http://www.yorkcollege.ac.uk) or email [info@yorkcollege.ac.uk](mailto:info@yorkcollege.ac.uk).

# Pearson Edexcel Level 3 Certificate Assessing Vocational Achievement

8 Jan 2018 - 9 Apr 2018 | Mondays | 6.00pm - 9.00pm | £811 | ◇

This is intended for those who assess both occupational competence in the work environment and vocational skills, knowledge and understanding in environments other than the work environment (e.g. workshop, classroom or other training environment). There are three mandatory units; Understanding the Principles and Practices of Assessment, Assessing Vocationally Related Achievement, Assessing Competence in the Work Environment.

# ASCENTIS Level 4 Certificate Education and Training

22 Jan 2018 - 2 Jul 2018 | Mondays | 6.00pm - 9.00pm | £1,417 | ◇

This course is designed for those in an associate teaching role, or for those looking to progress to the full Diploma or Certificate in Education/PGCE. This Level 4 Certificate will cover the knowledge, understanding and skills required for session-planning, negotiating learning goals, designing teaching, design and use of resources, and learning and assessment strategies.

# Pearson Edexcel Level 4 Internal Quality Assurance Awards

9 Jan 2018 - 8 May 2018 | Tuesdays | 6.00pm - 9.00pm | £1,290 | ◇

This Level 4 qualification is aimed at those who are working or wish to work in the field of Internal Quality Assurance. Learners will develop and improve practice as well as gaining a professional qualification. Completion of this course could enable learners to become a verifier, Further or Higher Education Lecturer, Learning Mentor, Training Instructor or Training Manager.





*"I took the course as a necessity to meet staff ratio level requirements in my workplace, I've enjoyed working with supportive tutors and exchanging great ideas with other experienced practitioners."*

Level 3 Early Years Educator student



*"I chose the course to enhance my skillset, I have most enjoyed the time in lessons and class discussions."*

CACHE Level 3 Supporting Teaching and Learning in Schools student



*"I have most enjoyed the interaction within the group in the tasks throughout the sessions."*

ILM Level 2 Award in Leadership and Team Skills student

**Don't see what  
you're looking for?  
Just ask!**

Call 01904 770770 or email  
[info@yorkcollege.ac.uk](mailto:info@yorkcollege.ac.uk)

## Did you know?

If your course costs more than £200 you may not have to pay all at once.

∅ This course may be eligible for fee remissions

◇ This course is eligible for an Advanced Learner Loan.

‡ This course may be free as part of a students' legal entitlement to their first full Level 2 or Level 3 course. Ask for details.

# Engineering

If you enjoy designing and making, like investigating how things work and want to develop your skills, these are the courses for you.

## City & Guilds Level 1 Award CAD Parametric Modelling

20 Feb 2018 - 10 Jul 2018 | Tuesdays | 6.00pm - 9.00pm | £280 | ø

21 Feb 2018 - 11 Jul 2018 | Wednesdays | 6.00pm - 9.00pm | £280 | ø

The Level 1 Award is an introductory course in 3D Computer Aided Design. It will provide a basic understanding associated with IT, CAD hardware and operating systems, and basic file management techniques, as well as giving a basic understanding of the parametric modelling process (3D) and its user interface. This course will develop your skills at 3D CAD, and can help you in any design-related job in manufacturing, architecture or engineering.

## Introduction to MIG Welding

7 Feb 2018 | Wednesday | 6.30pm - 9.00pm | £30

14 Mar 2018 | Wednesday | 6.30pm - 9.00pm | £30

4 Apr 2018 | Wednesday | 6.30pm - 9.00pm | £30

If you are looking to learn the basics about MIG/MAG Welding then this course is for you. MIG/MAG welding is one of the most common types of welding - MIG is an acronym for Metal Inert Gas welding, MAG - Metal Active Gas and are both semi-automatic welding processes. It is not necessary to have any experience in welding as the course will cover the setting up of the equipment, health and safety when using the equipment and carrying out the process of MIG/MAG welding - giving you the basics to get going.

## Pearson BTEC Level 5 HND in Electrical and Electronic Engineering

22 Feb 2018 - 23 May 2019 | Thursdays | All Day | £5,600

Higher National Diploma's offer a strong, sector-related emphasis on practical skills development alongside the development of requisite knowledge and understanding. This qualification provides a thorough grounding in the key concepts and practical skills required in the sector and its national recognition by employers allows direct progression to employment. The HND qualification meets the needs of the above by preparing individuals for a range of technical and management careers in electrical, electronic or communication engineering by equipping individuals with knowledge, understanding and skills for success in employment in the industry.

*"I took the course to enhance my skillset and it's been really good, I've really enjoyed building new skills in SolidWorks."*

3D CAD student

# English, Maths and ESOL

Help to strengthen your basic maths and English skills. Useful if you want to do an Access course but don't have the entry requirements, or just to achieve that GCSE that eluded you back at school.

We have a range of opportunities to study English, maths and ESOL (English for Speakers of Other Languages) at York College. Whatever your starting point, we have a course for you.

## Step 1:

If you are interested in studying English, maths or ESOL at York College, phone us on 01904 770770, email [info@yorkcollege.ac.uk](mailto:info@yorkcollege.ac.uk) or call into York College and talk to someone at the InfoZone.

Once we have your details, you will be contacted to come in for a chat with a tutor and to do some initial activities to find out which class is best for you.

## Step 2:

Attend an induction session before your course starts. This will be a mix of getting to know the College, getting access to our network and starting to plan your learning. At this point you may be asked to do an assessment, which will help us to identify what you need to work on, and will check that the course you are on is the right one for you.

## Step 3:

Start your course early 2018. Contact the Infozone on 01904 770770 or email [info@yorkcollege.ac.uk](mailto:info@yorkcollege.ac.uk) for start dates.



*"I want to become a Teaching Assistant so need GCSE English and Maths at grade C. My adult learning experience at York College has been really good; the tutor is great, the lessons are fun and the other students are lovely. I've really enjoyed building confidence in my learning."*

GCSE English and Maths student

*"I have found my adult learning experience at York College excellent; excellent teaching, friendly staff and extremely supportive tutors. The receptionists and library staff were so friendly and supportive too and the College was easy to access via bus and not too costly."*

Functional Skills (Maths) student

*"I chose these courses as I want to go onto further education and study A Levels, then hopefully go to university afterwards. My adult learning experience at York College has been excellent, there are lots of study areas available and I've enjoyed meeting new people and getting back into education."*

GCSE Maths, English and Biology student

# Hair, Beauty and Holistic Therapies

One of our largest and most popular departments, the Hair and Beauty team have some of the most impressive teaching facilities in the College. There's a nail bar, a spa centre and several hairdressing salons for our students to refine their skills.

## Providing a Simple Back Massage

23 Jan 2018 | Tuesday | 12.00pm - 4.00pm | £55

For those looking to perfect a simple back massage for relaxation purposes. On this course learners will both give and receive a back, neck and shoulder massage using a selection of massage mediums provided by College. Learners will also explore the basic anatomy of the back, simple massage movements that can aid relaxation and help with tension across the back and shoulders, contra indications to massage and aftercare Advice.

## Introduction to Hand and Arm Massage

13 Dec 2017 | Wednesday | 12.00pm - 3.00pm | £40

Develop skills in hand and arm massage for relaxation purposes or for those wishing to provide simple massage techniques in care homes, hospices and other caring environments. Learners will study the basic anatomy of the hand and forearm, hand and arm massage techniques and client care.

## Looking After Your Hands and Nails

23 Jan 2018 | Tuesday | 12.00pm - 4.00pm | £55

This course will interest those who wish to learn how look after their hands and nails and includes how to correctly shape nails, tidy cuticles and apply nail products. It also includes a complimentary, luxury hand mask to help soften the skin and strengthen the nails.

## Beauty Therapy Hot Stone Massage

10 Apr 2018 | Tuesday | 9.00am - 3.00pm | £80

Learn all about the principles and practices of Stone Therapy face and body massage as practiced in industry. This one-day workshop will introduce you to the history of Stone Therapy as well as health, safety and hygiene, following industry guidelines, types of stones used, stone placements, benefits and effects of Stone Therapy massage, contra-indications/contra-actions, chakras and Stone Therapy application.



## Getting the Best from your Make-up

30 Jan 2018 | Tuesday | 12.00pm - 4.00pm | £55

Learn about your face shapes, how to prepare your skin and how best to apply make-up. This course is designed to give individuals confidence in their own skincare and make-up regime.

## Introduction to Reflexology

6 Mar 2018 | Tuesdays | 12.00pm - 4.00pm | £55

Become confident in providing a full reflexology treatment to family and friends. This course is for those wishing to learn more about about the many benefits of reflexology. The course provides a simple introduction to the treatment and includes; how to prepare both self and client for reflexology treatment, contra-indications to treatment and performing a full reflexology treatment on the feet.



## City & Guilds Level 4 Diploma Management Practice and Advanced Techniques in the Hair and Beauty Sector

15 Jan 2018- 2 July 2018 | Mondays | 10.00am – 6.15pm | £3,345 ⬇

This is a vocational qualification that is focused on advanced beauty practices, involving advanced practical techniques and providing the underpinning theory of anatomy and physiology. Learners will also learn elements of beauty salon management, the principles and practice of public relations and client care.

*"I chose this course to progress in the workplace and have enjoyed the practical aspects the most."*

VTCT Swedish Body Massage student



## Did you know?

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⬇ This course is eligible for an Advanced Learner Loan.

‡ This course may be free as part of a students' legal entitlement to their first full Level 2 or Level 3 course. Ask for details.



# Hospitality, Travel and Tourism

We've got great facilities to refine your skills - so you can take advantage of the opportunities available in our thriving department.

## Intermediate Bakery

22 Jan 2018 - 9 Apr 2018 | Mondays | 6.00pm - 9.00pm | £250

This course is for those interested in learning about making different bakery products from doughnuts to quiche lorraine. This non-accredited short course is run by our highly trained chef lecturers and will give students all the tips they need to finish the perfect bakery products you can then make at home, making delicious flavoured items yourself instead of buying from the supermarket.

## Advanced Bakery

23 Apr 2018 - 2 Jul 2018 | Mondays | 6.00pm - 9.00pm | £250

Advanced Bakery is for those interested in learning about making different advanced bakery products from croissants to Danish pastries. The course will give students all the tips they need to finish the perfect bakery products you will then be able to make at home, making delicious flavoured items yourself instead of buying from the supermarket.

## Intermediate Cake Decoration and Icing

8 Jan 2018 - 19 Mar 2018 | Mondays | 6.00pm - 9.00pm | £280

Cake Decoration and Icing is an exciting course that has been designed for learners looking to further develop their skills in decorating a cake. The class is suitable for those who have completed the beginners course or for those that want to brush up or perfect their cake-covering skills. This course will continue on from the beginner's course covering; royal icing, sugar paste and moulding/piping basic flowers.

## Advanced Cake Decoration and Icing

9 Apr 2018 - 25 Jun 2018 | Mondays | 6.00pm - 9.00pm | £280

For the more experience cake decorator we have this advanced class for those looking to further develop their skills in decorating a cake. The class is suitable for those who have completed the Intermediate course or for those that want to brush up or perfect their cake-covering skills. This course will continue on from the Intermediate course with moulding and piping of flowers and decorations, culminating in the presentation of a final celebration cake.





## HABC Level 2 Award in Food Safety

18 Jan 2018 | Thursday | 8.45am - 4.30pm | £68

16 Mar 2018 | Friday | 8.45am - 4.30pm | £68

27 Apr 2018 | Friday | 8.45am - 4.30pm | £68

8 Jun 2018 | Friday | 8.45am - 4.30pm | £68

13 Jul 2018 | Friday | 8.45am - 4.30pm | £68

Food safety law requires all food handlers to be trained/supervised according to their food-handling work activities. This course provides essential knowledge and understanding of good hygiene practice for anyone working in a catering, manufacturing or retail setting where food is prepared, cooked and handled.

## HABC Level 3 Supervising Food Safety Award

22 Jan 2018 - 24 Jan 2018 | Monday - Wednesday | 8.45am - 4.30pm | £285

27 Jun 2018 - 29 Jun 2018 | Wednesday - Friday | 8.45am - 4.30pm | £285

Legislation requires that all managers and supervisors in small, medium or large catering, food manufacturing or food retail businesses have this qualification. Relevant for those who have to develop or monitor food safety management procedures and systems. This course will enable candidates to have the ability to implement and supervise food safety management systems, understand food safety procedures, understand food hazards and the risks associated with cross-contamination and to be able to implement and supervise high standards of cleanliness in food premises.

*"The course has given me confidence to do a lot more at home in the kitchen and also to look at changing my job too"*

Confectionery & Patisserie student

*"The comradery between pupils and teacher has meant learning in a fun and friendly atmosphere which has enhanced our evening class"*

Confectionery & Patisserie student

## Intermediate Patisserie and Confectionery

23 Jan 2018 - 17 Apr 2018 | Tuesdays | 6.00pm - 9.00pm | £280

Intermediate Patisserie & Confectionery is for those interested in learning intermediate baking and pastry skills. This course will give the learner all the tips they need to make the perfect pastry products to grace any mealtime or dinner party. Learners will be taught how to prepare and cook a variety of intermediate pastry, dough and desserts products.

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## Advanced Patisserie and Confectionery

24 Apr 2018 - 3 Jul 2018 | 6.00pm - 9.00pm | Tuesdays | £280

Looking to improve your baking and pastry skills? This non-accredited short course is run by our highly trained chef lecturers and will give the learner all the tips they need to finish the perfect pastry products they make at home, plus simple chocolate and sugar-working skills, making delicious chocolates and decorations.

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## Did you know?

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# Languages

Whether you're an absolute beginner or want to take a language to a higher level of communication, we've got the courses for you.

## British Sign Language an Introduction

25 Jan 2018 - 19 Apr 2018 | Thursdays | 6.30pm - 8.30pm | £185

An introduction to understanding and communicating in British Sign Language for learners with no previous knowledge. This course will give a basic introduction to British Sign Language, which will help you to begin understanding and communicating with users. It will cover basic communication, including areas such as; greetings, personal introductions and personal details used when meeting new people and transactional language such as shopping.

## British Sign Language for Continuers

23 Jan 2018 - 17 Apr 2018 | Tuesdays | 4.30pm - 8.30pm | £185

This course is for those who have already mastered the basic skills in British sign language. The course will enable the learner to improve upon existing skills and learn new ones to communicate effectively with users.

## Italian for Beginners

25 Jan 2018 - 19 Apr 2018 | Thursdays | 6.30pm - 8.30pm | £185

26 Apr 2018 - 28 Jun 2018 | Thursdays | 6.30pm - 8.30pm | £170

Learners will acquire basic communication skills in Italian in familiar situations; this includes subjects such as; introducing yourself, talking about where you're from, what you do for a living and ordering food and drink in a bar.

## Italian for Continuers

24 Jan 2018 - 18 Apr 2018 | Wednesdays | 6.30pm - 8.30pm | £185

25 Apr 2018 - 4 Jul 2018 | Wednesdays | 6.30pm - 8.30pm | £185

If you have enjoyed and been successful on the Beginners' course, or if your knowledge of Italian already allows you to "get by" the Continuers course will help you to understand a little more and become a little more independent. The course will cover further situations frequently encountered as a visitor to Italy, including; handling money and shopping for food, understanding what there is in town and simple directions, booking and checking into a hotel and using public transport.

Don't see what  
you're looking for?  
Just ask!

Call 01904 770770 or email  
[info@yorkcollege.ac.uk](mailto:info@yorkcollege.ac.uk)

## Spanish for Beginners

22 Jan 2018 - 16 Apr 2018 | Mondays | 6.30pm - 8.30pm | £185

23 Apr 2018 - 2 Jul 2018 | Mondays | 6.30pm - 8.30pm | £170

This course will enable learners to be able to understand and communicate in Spanish using simple phrases; this includes subjects such as; introducing yourself, shopping, travel, and buying food and drink and will learn enough to "get by" on holiday or in a more formal setting.

## Spanish for Continuers

24 Jan 2018 - 18 Apr 2018 | Wednesdays | 6.30pm - 8.30pm | £185

25 Apr 2018 - 4 Jul 2018 | Wednesdays | 6.30pm - 8.30pm | £185

Once you know the basics of Spanish this course is the perfect next step for you. The course is designed to help you develop and improve the four language skills of listening, speaking, reading and writing. The topics will include; what there is in your town, directions, shopping and public transport.

*"I took this fun course as a hobby and have enjoyed it very much, especially learning conversational Spanish."*

Spanish for Beginners student

*"I chose this course to prepare for going on holiday to Italy, the tutor was very encouraging and moved at a helpful pace for beginners."*

Italian for Beginners student

## Did you know?

If your course costs more than £200 you may not have to pay all at once.

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On our sport programmes, you'll learn in a fully equipped teaching gym from industry-experienced tutors.

## First Rescue First Aid at Work

14 Mar 2018 - 2 May 2018 | Wednesdays | 6.00pm - 9.00pm | £170

A comprehensive First Aid at Work (statutory) course that complies with the current updated Health and Safety (First Aid) Regulations 1981. You will gain the confidence to deal with First Aid emergency in the workplace. Successful students receive FAIB Approved certificates to show that they are qualified to be First Aiders in the workplace for the next three years.

## CYQ Level 3 Certificate in Personal Training

19 Feb 2018 - 3 Jul 2018 | Mondays & Tuesdays | 6.00pm - 9.00pm | £1,417 | ⬇

This qualification is aimed at learners who want to progress further in their fitness instructing career, as a personal trainer. Topics covered in this certificate include; anatomy and physiology for exercise and health, applying the principals of nutrition to a physical activity programme, programming personal training with clients and delivering personal training sessions.

## VTCT Level 3 Diploma in Sports Massage Therapy

5 Feb 2018 - 25 Jun 2018 | Mondays & Tuesdays | 6.00pm - 9.00pm | £2,225 | ⬇

Learners will be able to develop their knowledge and understanding of the theory underpinning the practice of sports massage therapy, including functional anatomy and physiology, nutrition, classification of sports injury and stages of healing. This course has been designed to provide students with the prerequisite knowledge, understanding and skills to work in an unsupervised capacity as a sports massage practitioner with dysfunctional tissue. Learners will also study understanding, skills and techniques to plan, prepare for and apply a range of sports massage methods to clients.

## Did you know?

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∅ This course may be eligible for fee remissions

⬇ This course is eligible for an Advanced Learner Loan.

‡ This course may be free as part of a students' legal entitlement to their first full Level 2 or Level 3 course. Ask for details.

*"The course has been excellent, the tutor is very good and flexible, I'm really enjoying learning again."*

VTCT Sports Massage student

*"I took this course for fun, as a new hobby, and have enjoyed meeting new people who are like minded."*

VTCT Sports Massage student





# Access to Higher Education

York College offers a number of Access to Higher Education (HE) Diplomas, which are qualifications that will prepare you for study at degree-level.

Access courses are designed for people who do not have 'traditional' qualifications, such as A Levels, and for those who have been out of education for some time. If you want to go to university, but you feel you might lack the entry qualifications, or you are worried that you might not be able to cope with the demands of degree-level study, then an Access programme can help.

At York College we offer Access to HE Diplomas in several subjects, all of which are taught on a full time basis within one academic year. We have fantastic pass rates and have been placed in the top 10 per cent of UK colleges in terms of achievement in our Access programmes. We are proud to be able to help our students re-enter higher education and we welcome students who wish to gain entry to degree level study this way.

## This January enrol onto one of the following Access programmes:

- Allied Health Professions
- Health and Social Care Professions
- Primary Teaching

On completion of one of these Access programmes learners will be eligible to apply to a range of degree courses including; Physiotherapy, Occupational Therapy, Paramedic Science, Primary Teaching, Education Studies, Early Years Education, Child Development, Nursing (child, adult and mental health), Midwifery, Forensic Science, Health and Social Care, Allied Health, Clinical Sciences, and a range of other related degrees.

The New Year Access programmes will run January 2018 – December 2018, on completion you will be able to apply via UCAS for degree-level study.



*"The tutors are so dedicated, they clearly love what they do and have a passion for their subject. The volume of theory they have taught is outstanding and has enabled me to push myself to achieve the high grades I needed."*

Access to Nursing and Midwifery student, Adult Education Learner Survey

## Access September 2018

Our full range of Access programmes are available from Autumn 2018:

- Allied Healthcare Professions
- Nursing and Midwifery
- Nursing and Social Care
- Health Science and Wellbeing
- Primary Teaching
- Art, Design and Media
- Business
- Computing
- Humanities
- Law
- Science
- Social Care

On completion of one of these Access programmes learners will be eligible to apply to a wide range of degree-level courses.

The Autumn Access programmes will run September 2018 – July 2019, on completion you will be able to apply via UCAS for degree-level study.

If you are interested in learning more about these programmes, pick up a copy of our 'Your Access to Higher Education' booklet or read our full course descriptions at [www.yorkcollege.ac.uk/access](http://www.yorkcollege.ac.uk/access)

Access programmes are recognised by most Higher Education institutions in the UK, and many of our students have gone directly into undergraduate programmes as a result of their successful completion of their Access Diploma.

If you wish to study an Access course you can apply online via our course pages or complete and send in a York College application form. You can collect an application form from the College, or request a paper or PDF copy from [info@yorkcollege.ac.uk](mailto:info@yorkcollege.ac.uk) or by calling **01904 770770**.

*"The tutors are absolutely incredible and are 100% dedicated to our experience and education. They are clearly extremely passionate and knowledgeable."*

Access to Allied Healthcare Professions student, Adult Education Learner Survey



# Higher Education

If you want to take your study even further, York College has a wide range of university-level qualifications. We've got foundation degrees, HNCs and HNDS and full honours degrees.

We provide an extensive range of programmes that are vocational, employment-related and taught by fully trained and specialist staff.

We equip students with research and study skills, as well as the confidence and self-discipline to help them grow as independent learners with a lifelong appetite for education.

## Degrees and HNCs available in:

- Applied Health
- Applied Social Science
- Art Foundation
- CertED & PGCE
- Construction
- Contemporary Craft
- Computer Systems/Design
- Creative Media (Games)
- Educational Leadership
- Engineering
- Fashion
- Graphic Arts
- Leadership & Management
- Media Make-up
- Science
- Sports Therapy
- Young Children's Learning and Development

For more information on our higher education and degree programmes call 01904 770770 or email [marketing@yorkcollege.ac.uk](mailto:marketing@yorkcollege.ac.uk) for a copy of the higher education prospectus, or visit [www.yorkcollege.ac.uk/highereducation](http://www.yorkcollege.ac.uk/highereducation).



# Apprenticeships

Would you like to earn money and achieve a qualification?

Did you know that you can become an Apprentice at any age?

York College delivers a range of Apprenticeships covering various occupational areas such as Construction, Business Administration, Hospitality, Plumbing, Hairdressing, IT and Accountancy.



**90%**

of Apprentices stay in employment once they finish their apprenticeship

**25%**

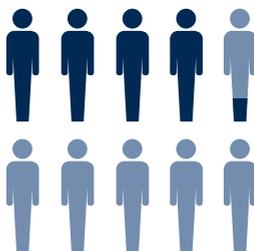
of former Apprentices receive a promotion within 12 months



Employers think that Apprentices are

**15%**

more employable than those with other qualifications



in 2014/15

**43%**

of all apprentices were aged over 25



**1 in 5**

Advanced Apprentices progress to Higher Education

Email [businessdevelopment@yorkcollege.ac.uk](mailto:businessdevelopment@yorkcollege.ac.uk), call **01904 770368** or visit [www.yorkcollege.ac.uk/apprenticeships](http://www.yorkcollege.ac.uk/apprenticeships) for more information about becoming an Apprentice.



## Employers

### Are You a Business Owner?

At York College we know that developing the skills of your workforce is key to your business's growth. Raising your employees' skills, knowledge and confidence will help your business achieve its performance objectives. That's why the York College Business Development Unit is on hand to help individuals and businesses in a number of ways.

We deliver a range of apprenticeships covering a variety of occupations such as construction, business administration, hospitality, plumbing, hairdressing and many more.

We also offer a wide range of commercial short courses that help you or your business meet statutory requirements and enhance you or your employees' skills. See overleaf for details.

We can tailor courses to meet the individual needs of your business, so be sure to ask one of our business development advisers to discuss any particular needs you have on 01904 770368 or email [businessdevelopment@yorkcollege.ac.uk](mailto:businessdevelopment@yorkcollege.ac.uk).

## Equality and Diversity Statement

York College is committed to equality of opportunity. The aim is to create an environment in which people treat each other with mutual respect, regardless of: age, disability, family responsibility, marital status, race, colour, ethnicity, nationality, religion or belief, gender, gender identity, transgender, sexual orientation, trade union activity or unrelated criminal convictions.

## Disclaimer

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Visit our website [www.yorkcollege.ac.uk](http://www.yorkcollege.ac.uk) for the full range of courses available.



